



File #:

IN HOME FAMILY DAY CARE LAND USE REVIEW

Name of Day Care: _____

Address of Day Care: _____

Name of Applicant: _____

Mailing Address (if different): _____

Phone Number: _____ E-Mail: _____

Name of family member who resides on-site & operates day care: _____

Number of people living outside your home that will be working at the day care: _____

Family day care is for ☐ Adults ☐ Children ☐ Both

Hours and days of operation: _____

Maximum number of children/adults you will care for on any given day: _____
(including those requiring care who reside in the home)

Attach site plan showing (see example):

Property Boundaries and Dimensions

Adjacent Street Names

Location of Structures on Site

North Arrow

Location of Off-Street Parking and Loading Areas

Distance from Structures to Property Lines

Attach Neighbor Notification forms, completed and signed, for each property adjacent to the proposed family day care.

Attach application for Federal Way Business License.

Include applicable fees for land use review and business license; contact the Permit Center at 253-835-2607, or permitcenter@cityoffederalway.com.

APPROVED BY:

(Reviewer)

(Date)

SITE PLAN EXAMPLE

